

BLOG POST PLANNER

MONTH:

Title:

Date to be published:

CONTENT {main purpose of the post, what will be included}

LINKS * IMAGES * VIDEOS

CHECK & GO

- Fix spelling/grammar errors
- Double check links
- Double check image/video sizes
- Double check format
- Make sure post title and image video names are relevant
- Schedule post
- Publish
- Share via social media outlets

CATEGORIES * LABELS

EXTRA NOTES & IDEAS